

- Minutes of the Regular Meeting of the Board of Trustees held in the Board Room of the Community Building, 318 Lakeville Road, Tuesday, August 13, 2019 at 7:30 P.M.

PRESENT: Mayor Adam Hoffman
Deputy Mayor Stephen Lam
Trustee Lawrence Farkas
Trustee Robert Gal
Trustee Gene Kaplan
Trustee David Milner

ABSENT: Trustee Peter Chang
Andrea Curto, Village Attorney

ALSO PRESENT: Patrick E. Farrell, Village Administrator/Treasurer
Angelique Melnyk, Deputy Clerk
Margaret Deane, Deputy Treasurer
Judy Lynn Simoncic, Forcelli Law
Armando D'Accordo, CMIT Solutions
Robert Schlener, CMIT Solutions

Mayor Hoffman called the regular meeting of the Board of Trustees to order at 7:30 p.m. and lead in the Pledge of Allegiance.

Mayor Hoffman opened the Public Hearing to adopt Bill No. 2 of 2019 a new Chapter 83 entitled "Rental Occupancy Permits for Dwellings" at 7:34 p.m. (a verbatim transcript annexed hereto)

Mayor Hoffman postponed the Public Hearing to adopt Bill No. 2 of 2019 a new Chapter 83 entitled "Rental Occupancy Permits for Dwellings" to the September 9th, 2019 meeting.

Mayor Hoffman closed the Public Hearing at 7:35 p.m.

Mayor Hoffman reconvened the regular meeting of the Board of Trustees at 7:35 p.m.

Mayor Hoffman seconded by Trustee Milner moved to approve the minutes of July 8, 2019. The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Mayor Hoffman reported on the success of Summerfest 2019. Approximately 600 people attended the event. A discussion on potentially moving next year's event to the first week of August ensued. Moving the Block Party forward one week would ensure the event does not coincide with camp visiting weekends, the White Party and Movie Night. A date of August 1, 2020 was discussed.

Deputy Mayor Lam reported that on Tuesday, August 14th, 2019, Stasi Brothers is scheduled to begin road repairs on Tanners Road. Upon completion, which is set for Tuesday, August 20, 2019, FPM Group will independently evaluate the overall job. If found to be satisfactory the green light will be given for Stasi Brothers to move forward with the amended Police Parking Lot Project slated for September. To avoid any delay, Deputy Mayor Lam requested approval

of a phone vote immediately after FPM makes their determination.

Deputy Mayor Lam seconded by Mayor Hoffman moved to approve a telephone vote authorizing Stasi Bros. to move forward with the amended Police Parking Lot Project subject to an evaluation by and approval of FPM Group. The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Administrator Farrell and Judy Simoncic, Esq. had no reports at this time.

Mayor Hoffman seconded by Trustee Milner moved to approve the Abstract of Claims as presented for \$411,347.22 and the Pre-Paid Abstract of Claims as presented for \$2,259,563.14 (annexed hereto). The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Treasurers' report is annexed hereto.

The Board tabled approval of the proposal submitted by Northpoint Horvath Construction to convert the existing storage room area into a yoga studio. A discussion on better use of available space within the women's locker room ensued.

Trustee Milner seconded by Mayor Hoffman moved to ratify an e-mail vote taken approving the final payment of \$56,620.00 for kitchen equipment. The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Mayor Hoffman seconded by Trustee Milner moved to ratify an e-mail vote approving the purchase of a Hoshizaki ice/water machine for the pool. The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Mayor Hoffman seconded by Trustee Farkas moved to approve the following Resolution.

BE IT RESOLVED, the Village authorizes the installation of a "No Stopping" sign to be placed on the south side of the property located at 1 Pine Hill Road.

On the call of the roll: Mayor Hoffman voting aye; Deputy Mayor Lam voting aye; Trustee Farkas voting aye; Trustee Milner voting aye; Trustee Kaplan voting aye; Trustee Gal voting aye; Trustee Chang was absent for the vote.

The RESOLUTION was thereupon declared duly adopted.

Armando D'Accordo (President) and Robert Schlener (Director of Operations) of CMIT Solutions presented to the Board a proposal for full managed and cybersecurity services. Mr. D'Accordo explained that CMIT is a franchise spanning all across the United States. CMIT of Rhode Island oversees the cyber security for the Village of Rockville Centre. CMIT offers a 24 hr. help desk that is US and Canada based. CMIT also offers a network operations center and a security operations center. After evaluating the Village's current network protection setup, CMIT would like to recommend the addition of multiple layers of cyber security and protection. The submitted proposal offers varying levels of service. Purchasing and maintenance of all licensing fees are included in the proposals. The Plus Package comes at an annual cost of \$14,100.00. The Ultra Package comes in at an annual cost of \$17,700.00. Mr. Schlener emphasized the importance of cyber security in this day and age and stressed his concern over our current network and the steps needed to ensure we are brought up to standard. Mayor Hoffman asked CMIT to tailor their proposal to better suit the needs of the village and resubmit at next month's BOT meeting.

Deputy Clerk Melnyk and Deputy Treasurer Deane commented that within the past 2 years CMIT has been extremely reliable with all our computer needs. CMIT was also responsible for installing numerous wireless antennas throughout the building including in the Fitness Center and Board Room to cover pre-existing gaps of service.

Mayor Hoffman noted that Agenda Item 7e, approval of application submitted by Mrs. Hakimian to hold an outdoor event on Saturday, August 24, 2019 from 7pm – 11pm, was withdrawn.

Mayor Hoffman seconded by Trustee Farkas moved to approve the AVZ Engagement Letter for the year ending May 31, 2019. The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Trustee Gal seconded by Mayor Hoffman moved to ratify an e-mail vote taken approving the Village's Bloodborne Pathogen Policy (BBP). The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

Deputy Clerk Melnyk notified the Board that the Village will be offering a Defensive Driving Course here at the Village Hall in the Board Room on October 8th and 9th from 6:00pm to 9:00pm. The course is free for employees and \$24 for family and friends. A minimum of 20 people and maximum of 40 is required for this course. Deputy Clerk Melnyk asked anyone interested in attending to please contact her directly.

Mayor Hoffman mentioned a recent sewer back up that occurred at 58 Meadow Woods after a sudden and intense rain storm. Don Graham was alerted and arrived on site immediately. Earth Repair was called to jet the lines and clear any dirt causing the blockage. The following day a camera inserted in the pipe revealed that a growth from 60 Meadow Woods was causing a blockage in the Village's main line. Mayor Hoffman reminded the Board that Bob Bonnie requires the installation of new sewer lines with all newly built homes. A discussion on previous backups along with the ways in which individual lines and village sewer lines are connected /maintained ensued. Mayor Hoffman will ask Bob Bonnie to contact the contractor/owner of 60 Meadow Woods and see that the installation of new sewer lines are made a priority.

In regards to road repairs, Mayor Hoffman stated that Talbot Drive and Market Lane are scheduled to be repaved using the \$95,000 available in CHIPS money. Mayor Hoffman would like to meet with Don Graham to review any/all streets that are in dire need of repair and discuss if bonding out a larger sum of money to cover the repairs would be worthwhile.

Trustee Milner seconded by Mayor Hoffman moved to approve Robert Bonnie to attend the NYSBOC Conference, September 24-27 in Rye Brook, NY at no cost to the Village. The motion was unanimously approved by those present. Trustee Chang was absent for the vote.

On behalf of the Environmental Commission, Trustee Gal reported the Village will be holding a data shredding and electronic waste recycling event on Saturday, September 7, 2019 at 15 Vanderbilt Drive from 9am-1pm.

On behalf of the House Committee Trustee Milner informed the Board that installation of the new partition doors in the Grill Room/ Bar Area is slated for early September. Trustee Milner distributed a draft of the new Village of Lake Success Dress Code and No Smoking Policy. After fine tuning the draft, a mailing will be sent out to all residents along with an electronic message via Swiftreach. The policy will go into effect after Labor Day.

On behalf of the Park Commission Trustee Farkas reported that the commission will not be meeting in August. In regards to the landscaping around the perimeter of the pool, Trustee Farkas and Golf Course Manager Jonathan Price agreed to purchase and plant Arborvitae trees to make the area more aesthetically pleasing.

In regards to the Fitness Center, Trustee Farkas thanked Administrator Farrell for his efforts and hard work in ensuring delivery of the new fitness equipment went smoothly. It was determined that the new machines require an HD cable hookup and are not compatible with the analog system currently in place. Administrator Farrell has reached out to Optimum, Verizon Fios and Direct TV requesting quotes on upgrading the wiring for the new equipment while mainlining the analog lines for the old equipment.

Ms. Berk of 18 Birch Hill addressed the Board regarding flooding which occurred in her home as a result of an improperly secured construction site at 60 Meadow Woods following a heavy rainstorm. A discussion on construction site regulations, elevation and weather ensued. Mayor Hoffman stated that he will ask Bob Bonnie to issue a temporary Certificate of Occupancy (C of O) to the owners of 60 Meadows Woods. No final C of O will be issued until the project has been completed and enough time has passed for the area to have weathered enough rain storms ensuring no more flooding on Ms. Berk's property.

Mayor Hoffman motioned to move into Executive Session at 8:52 p.m.

Mayor Hoffman reconvened the regular meeting of the Board of Trustees at 10:00pm and reported that no action had taken place.

Mayor Hoffman adjourned the meeting at 10:00 p.m.

Respectfully submitted,

Patrick E. Farrell
Administrator/Treasurer